



**OFFICE OF THE PRINCIPAL, GOVT. SHIVNATH SCIENCE COLLEGE  
RAJNANDGAON (C.G.)**

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**Minutes and Compliance of IQAC Meeting  
Session 2019-20**

Meeting Date	Meeting Agenda	Accomplished Work
09-07-2019	Open Tender was invited for the purchase of equipments and new facilities (RUSA Fund)	The process of inviting open tender was started from 07-19-2019
28-08-2019	To organize an Induction program for newly admitted students	An induction program was organized on 23-08- 2019 for B.com/B.A students, and later for B.Sc. students.
	To increase Gross Enrollment Ratio Incentive Program for schools should be carried on.	To motivate the school students for Higher Education special lecture program was conducted for which all the professors of the college approached to ten different schools at the town and worked as volunteers to accomplish the target. The school students were made aware of the importance of enrolling in Higher Education, got acquainted with the college courses, curriculum, infrastructure and other facilities.
	To make improvements in the playground	To increase student's interest toward sports, playground surface was leveled and some improvements were implemented such as making of special play zones for different sports.
	To organize guest Lectures on other topics beside the subjects	Guest Lectures were organized by the departments of History, Economics, Commerce, Political Science, Zoology, Computer Science, Hindi and English.
	To organize Special Days	The special days celebrated at the college consist of World Environment Day on 5 <sup>th</sup> June, International Yoga Day on 21 <sup>st</sup> June, Sadbhavna Diwas on 20 <sup>th</sup> August, International Women Day on 8 <sup>th</sup> March, International Literacy Day on 5 <sup>th</sup> Sep, World Ozone Protection Day on 16 <sup>th</sup> Oct, National Voter Awareness Day 25 <sup>th</sup> January, Human Rights Day 10 <sup>th</sup> Dec, Constitution Day on 10 <sup>th</sup> Dec.
	Health programs and Eye Test Camp	A 15 days free Eye Test camp was organized at the college from 18.9.2019 to 1.10.2019. In which Dr.Vinod and Dr. Yamini Rawte, Eye Specialists were invited as consultant for Eye Care, 25 students at a day got tested, more than 200 students got free eye test in District Hospital.




	Items procured by the allotted grant by RUSA	The funded money was invested on purchasing of some new equipment, construction of new facilities, Furniture, green boards, computers and smart classroom devices.
	Computer Skill Development Program	Twelve days program on Computer Skill Development was organized for the faculty member's skill up gradation from 24 <sup>TH</sup> February to 7 <sup>th</sup> March.
	Organizing several programs 150 <sup>th</sup> Birth Anniversary of Mahatma Gandhi	A series of programs were conducted on this auspicious occasion; Swacchta Abhiyaan was run on 30 <sup>th</sup> Oct 2019, further Speech Contest, Rangoli, Painting and Quiz competition on the theme of Mahatma Gandhi's life and ideology, together with a seminar on the related topic.
	Swachhta Abhiyan (Cleanliness Campaign)	A campaign was organized on 8.9.2019 to undertake an awareness drive urging to stop use of plastic. Lectures were given on 17 <sup>th</sup> Sep, 22 <sup>nd</sup> Sep, 10 <sup>th</sup> Nov, 24 <sup>th</sup> Nov, 15 <sup>th</sup> Dec in the year 2019 consecutively.
	Educational Tour	The students of Political Science, Economics, History, and Sociology were taken for an education excursion to the District Museum and Courts. And the students of Zoology and Botany were taken to the Central Laboratory along with a visit to the Govt. Digvijay College, Rajnandgaon Laboratory on 29 <sup>th</sup> January 2020.
	Parthenium Grass Elimination program	Parthenium Grass eradication drive was organised.
	Proposal for New PG courses	On 10.03.2021 a proposal was sent to the higher education department of Chhattisgarh.
	Wildlife Conservation Week	Wildlife Conservation Week was celebrated for a week from 2 <sup>nd</sup> October to 9 <sup>th</sup> Oct 2019. During this week the college held various events like Rally and Essay Writing competition on the relevant topic.
	Tree Plantation and Plant Protection	On 23 <sup>rd</sup> and 24 <sup>th</sup> July 2019 more than 200 plants were planted.
	Legal literacy Program	This program intended to bring legal awareness among the students against ragging for which a lecture on 'anti-ragging by the honorable Judge Shri Praveen Mishra was conducted on 30 <sup>th</sup> Oct 2019. Further on 16 <sup>th</sup> January 2020 one more lecture on the 'Constitution of India' was held to get the students acquainted with their legal rights and duties.
	Nomination of Gender Champion	A program was held on 17 <sup>th</sup> Feb.2019 on this occasion. Under this program a boy and a girl were nominated, who has leadership skills and were given the title of 'Gender Champion'.



	'Swachhta Pakhwada' Cleanliness Initiative Programs	The series of programs included cleaning of the classrooms, verandah, entire campus along with the work of Pathenium grass eradication and dispose of plastic waste from 2 <sup>nd</sup> Aug. to 16 <sup>th</sup> 2019.
	Health Awareness Program	Health Awareness Program was conducted on 14 <sup>th</sup> Sep. 2019 for Dengue Prevention and AIDs awareness on 26 <sup>th</sup> Feb.2020. The college conducted an essay writing competition on the relevant topic and a special Lecture by Dr. B. L. Kumre (Districts AIDS Officer) was held.
	Blood Donation Camp	This year 16 students donated blood at the camp on 1 <sup>st</sup> Oct2020 in District Hospital.
	Voter Awareness Day	Various programs were organized on 25 <sup>th</sup> January 2020.
	To arrange a program on 'Mental Health' and 'Suicide Prevention'	Lecture was organized in the presence of a well known psychologist Dr. Mona Makhija to prevent cases of suicide in young people more to the point some tips on mental wellbeing were given.
	To give training for Digital and Smart Classroom	The entire teaching faculty was given training by company experts about technical aids for Digital and Smart classroom teaching on 19 <sup>th</sup> Oct 2019.
29-02-2020	Feedback from teaching staff	Feedback was collected from all the teaching staff and was analyzed and report was given to the Principal.
	Preparation of Departmental Action Plan	All the department heads were instructed to prepare departmental action plan where they mentioned all the curricular and extra-curricular activities.
	Student feedback	Department heads were instructed to collect Student Feedback.
14-03-2020	Meeting was planned with the external members to receive suggestions for forthcoming Action Plan	Due To State Government instructions for COVID prevention all the meetings were canceled.



  
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